

# PROSPECTUS



**SENG KHASI COLLEGE**

Lympung Weiking, Jaiaw  
Shillong 793002

Higher Secondary Section

**2023**

[www.sengkhasicollege.in](http://www.sengkhasicollege.in)





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## NATIONAL ANTHEM

Jana-gana-mana-adhinayaka jaya he  
Bharata-bhagya-vidhata  
Panjaba-Sindhu-Gujarata-Maratha  
Dravida-Utkala-Banga  
Vindhya-Himachala-Yamuna-Ganga  
uchchala-jaladhi-taranga  
Tava Subha name jage, tave subha asisa mage, gahe tava jaya-gatha.  
Jana-gana-mangala-dayaka jaya he  
Bharata-bhagya-vidhata.  
Jaya he, Jaya he, Jaya he,  
jaya jaya jaya jaya he.

## SENG KHASI COLLEGE ANTHEM

**Ka Jingduwai Ka Ri: Orjo K. Singh**

1. **Syntiew ka Ri, Ri  
Ka Ri ka jong ngi  
Ki phuh ki suhsieng jingiwbih,  
L'u Nongthaw ban iaroh,  
Ki phuh ki suhsieng,  
L'u Nongthaw ban iaroh.**
  
2. **Syntiew bun jait te,  
Ha pyrthei ki don;  
La por la samoi ki da don,  
L'u Nongthaw ban iaroh.  
Don por don samoi.  
L'u Nongthaw ban iaroh.**
  
3. **Ki sim bun jait ruh,  
U Trai U la thaw;  
La sur la kynnoh ki da tip,  
L'u Nongthaw ban iaroh,  
Tip sur tip kynnoh,  
L'u Nongthaw ban iaroh.**
  
4. **I'u khun bynriew ruh,  
Bun jait hi la thaw;  
La Niam la Rukom ki da don,  
L'u Nongthaw ban iaroh,  
Don Niam don Rukom.  
L'u Nongthaw ban iaroh.**





## Principal's Message

**Dear students,**

I would like to congratulate all of you for having passed your Class X Board Examinations. Thank you for choosing Seng Khasi College (Higher Secondary Section) as your institution for higher learning. On behalf of the Management, Teaching and Non-teaching Staff I welcome all of you to this new academic session.

Seng Khasi College was established on the 28<sup>th</sup> of August 1973 with an aim to provide holistic and quality education to all. The college started its journey with only 34 students. It now provides education to more than 2000 students every year. As the college celebrates its 50 years of existence, I am grateful to the founders of the college who had the vision for the development of education in our state.

A student's life is an especially important stage of any one's life. It is the stage where students are taught, trained, and groomed to be successful in the future. We at Seng Khasi College assure that we will serve and assist you in achieving your goals.

Once again, I welcome your admission to Seng Khasi College. At the same time, we expect you to be hard-working, disciplined, humble and remain committed to your aims and objectives. I am confident that you will come out with flying colours in academic and co-curricular activities.

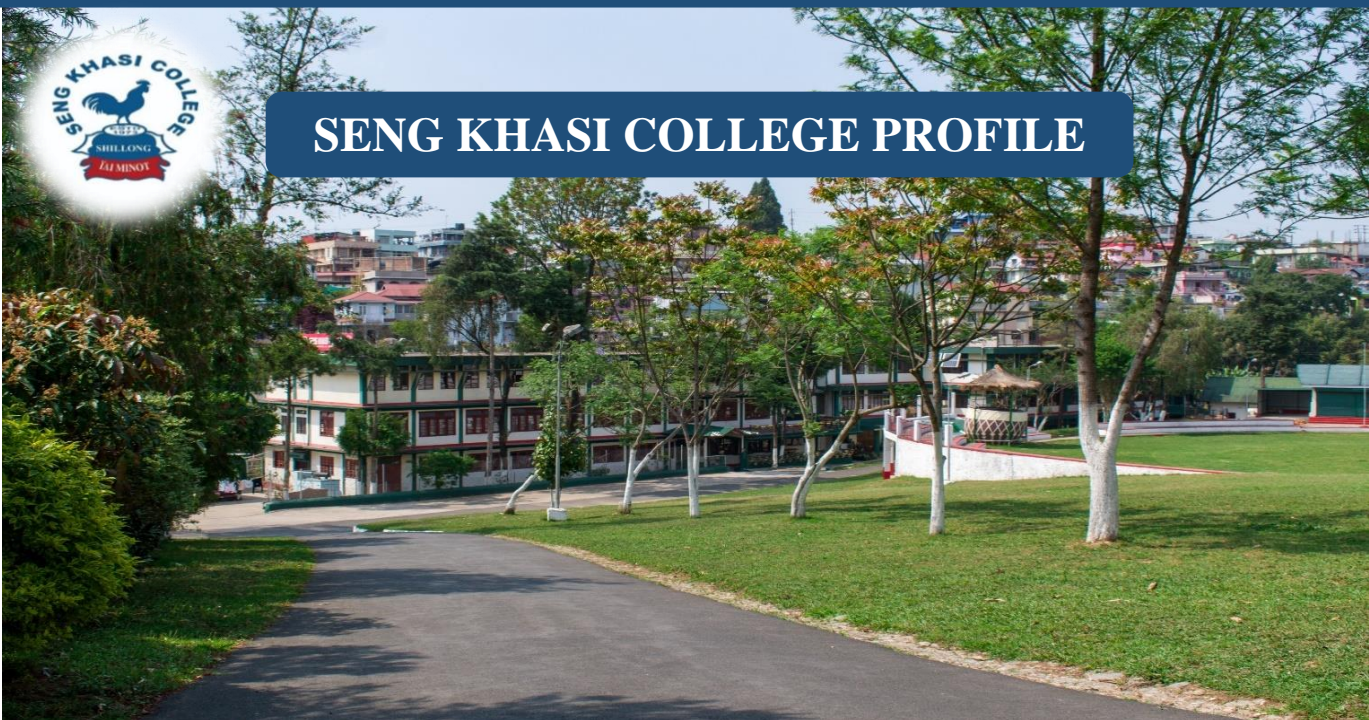
I wish you all the best.

Thank you.

**Shri. W.B. Rynjah**  
Principal  
Seng Khasi College



## SENG KHASI COLLEGE PROFILE



Established on 28th August 1973, Seng Khasi College began as an Evening College at Seng Khasi Hall Mawkhair with 34 students in its roll. The college was permitted to start Pre-University classes in the Arts stream in October 1973 and was accorded permanent affiliation by the North-Eastern Hill University (NEHU) in 1987. The college was registered under the Meghalaya Societies Registration Act – XII of 1983 in 2010 and in the same year obtained recognition under section 2(f) and 12(B) of the UGC Act of 1956, thereby becoming eligible to receive central assistance under section 12(B) of the UGC Act. Currently, the college caters to the academic requirements of about 2000 students in the Morning and Day Shifts.

Seng Khasi College offers Arts and Commerce courses for Class XI and XII. The college has maintained a good academic record when viewed in the light of the results in various Board Examinations. Due recognition is given to the untiring efforts of all the teaching and non-teaching staff who have done their best to improve the quality of education imparted by the college.

The college prides itself in being able to provide affordable quality education to students from the rural areas and especially those from economically weak families. The college has also contributed tremendously to the Arts and Sports scenario of Meghalaya. Football players of the college have contributed to the achievements of many Football Clubs of Meghalaya. The college's supportive culture of encouraging talent has yielded many stars in the music scene too.

It is with the motto "Jai Minot" in mind that the college will continue to do its best to provide education that focuses on building confidence and skills that will help the students become responsible, well-informed and right-thinking citizens.



## ADMISSION

**Application for admission can either be Online or Offline:**

**A) For Online Admission visit the college website: [www.sengkhasicollege.in](http://www.sengkhasicollege.in)**

**B) For Offline Admission, follow the following procedure:**

- 1. The Prospectus along with application form for admission to class XI are available at the college office.**
- 2. Application for admission on prescribed forms will be accepted immediately after the announcement of Class X examination results.**
- 3. Applicants must attach their Class X mark sheets to the application form before submitting it.**
- 4. The application forms received shall be scrutinised by teachers in the Admission Committee.**
- 5. After being given admission, applicants should then submit their admission forms along with the following:**
  - i) Character certificate from the Principal of the school or college last attended.**
  - ii) A copy of their Class X mark sheet.**
  - iii) 3 recent passport-size photographs of the applicant.**
  - iv) Transfer certificate from the school last attended (in original).**
  - v) A copy of their scheduled tribe certificate.**

### Note:

- 1. All necessary documents must be self-attested.**
- 2. Original migration certificates of students coming from Boards other than M.B.O.S.E are to be submitted to the college office within one month from the date of admission.**
- 3. Application forms without the required documents will stand rejected.**
- 4. The college reserves the right to refuse any application for admission without assigning any reason for the same.**
- 5. When admission is granted, the prescribed fees must be paid after which the admission form along with the required documents and fees receipt must be submitted to the college otherwise the admission will be cancelled.**





### Course of study for the Higher Secondary Level Classes (XI / XII Arts / Commerce):

1. The college adopts the M.B.O.S.E syllabus, subject combinations, and examination procedure for Class XI / XII Arts and Commerce.
2. The procedure for admission to Class XI Arts / Commerce is given on page 6.
3. A candidate seeking admission to Class XI Commerce should have obtained at least 40% aggregate in the Class X Board Examinations with a minimum of 40% in Mathematics.

#### 4. Subject combination (Arts):

Compulsory Subjects	Elective Subjects
(i) English	(i) Political Science
(ii) Alt.English/ MIL (Khasi)	(ii) Education / Computer Science
(iii) Environmental Education	(iii) Economics / Philosophy
	(iv) Mathematics / History / Sociology
	(v) Elective Khasi

#### 5. Subject combination (Commerce):

Compulsory Subjects	Elective Subjects
(i) English	(i) Economics
(ii) Alt. English / MIL (Khasi)	(ii) Accountancy
(iii) Environmental Education	(iii) Business Studies
	(iv) Entrepreneurship / Mathematics / Computer Science

#### Note:

- a). MIL is available only in the Khasi language.
- b). Mathematics is available only for students who have secured at least 40% marks in Mathematics in Class X.
- c). Those opting for Computer Science should have secured at least 40% in Mathematics in Class X or have had Computer Science as a subject in Class X.
- d). Students taking Computer Science will have to pay Laboratory Fees and Computer Fees.
- e). All Class XI and XII students must choose four Elective Subjects.
- f). Students are to check the Class Routine displayed on the notice board for their respective classes.



## FEES PAYABLE FOR CLASS XI (ARTS & COMMERCE) FOR THE SESSION 2023-24

### A) Without Computer Science:

1	Admission Fees (Per Annum)	Rs. 500.00
	Tuition Fees @ Rs. 80/- (Per Month)	Rs. 960.00
	College Fees @ Rs. 800/- (Per Month)	Rs. 9,600.00
	Admission Form, Bill Book & Prospectus	Rs. 300.00
	Library Caution Money	Rs. 500.00
2	College Exam Fees	Rs. 1200.00
	Library Fee	Rs. 1000.00
	Activity Fee	Rs. 1200.00
	Development Fee	Rs. 1200.00
	Staff Welfare Fee	Rs. 1000.00
	Building Fund Fee	Rs. 1200.00
	College Magazine and College Calendar Fee	Rs. 400.00
	Maintenance Fee	Rs. 1000.00
	Identity Card	Rs.150.00
<b>Total</b>		<b>Rs 20,210 /-</b>

### B) With Computer Science:

1	Admission Fees (Per Annum)	Rs. 500.00
	Tuition Fees @ Rs. 80/- (Per Month)	Rs. 960.00
	College Fees @ Rs. 800/- (Per Month)	Rs. 9,600.00
	Admission Form, Bill Book & Prospectus	Rs. 300.00
	Library Caution Money	Rs. 500.00
2	College Exam Fees	Rs. 1200.00
	Library Fee	Rs. 1000.00
	Activity Fee	Rs. 1200.00
	Development Fee	Rs. 1200.00
	Staff Welfare Fee	Rs. 1000.00
	Building Fund Fee	Rs. 1200.00
	College Magazine and College Calendar Fee	Rs. 400.00
	Maintenance Fee	Rs. 1000.00
	Identity Card	Rs.150.00
3	Laboratory Fees @ Rs.300/- (Per Month)	Rs. 3600.00
	Laboratory Expendables (Per Annum)	Rs. 1800.00
<b>Total</b>		<b>Rs 25,610 /-</b>



## FEES INSTALMENTS FOR CLASS XI (ARTS & COMMERCE):

**A) Without Computer Science:                      1<sup>st</sup> Instalment: - To be paid at the time of Admission**

<b>1</b>	Admission Fees (Per Annum)	Rs. 500.00
	Tuition Fees @ Rs. 80/- (Per Month)	Rs. 960.00
	College Fees @ Rs. 800/- (Per Month)	Rs. 9,600.00
	Admission Form, Bill Book & Prospectus	Rs. 300.00
	Library Caution Money	Rs. 500.00
<b>Total (1<sup>st</sup> Instalment fees)</b>		<b>Rs 11,860</b>

**2<sup>nd</sup> Instalment: - To be paid by the 1<sup>st</sup> week of September**

<b>2</b>	College Exam Fees	Rs. 1200.00
	Library Fee	Rs. 1000.00
	Activity Fee	Rs. 1200.00
	Development Fee	Rs. 1200.00
	Staff Welfare Fee	Rs. 1000.00
	Building Fund Fee	Rs. 1200.00
	College Magazine and College Calendar Fee	Rs. 400.00
	Maintenance Fee	Rs. 1000.00
	Identity Card	Rs.150.00
<b>Total (2<sup>nd</sup> Instalment fees)</b>		<b>Rs. 8,350</b>

**B) With Computer Science:                      1<sup>st</sup> Instalment: - To be paid at the time of Admission**

<b>1</b>	Admission Fees (Per Annum)	Rs. 500.00
	Tuition Fees @ Rs. 80/- (Per Month)	Rs. 960.00
	College Fees @ Rs. 800/- (Per Month)	Rs. 9,600.00
	Laboratory Fees @ Rs.300/- (Per Month)	Rs. 3600.00
	Admission Form, Bill Book & Prospectus	Rs. 300.00
	Library Caution Money	Rs. 500.00
<b>Total (1<sup>st</sup> Instalment fees)</b>		<b>Rs 15,460</b>

**2<sup>nd</sup> Instalment: - To be paid by the 1<sup>st</sup> week of September**

<b>2</b>	College Exam Fees	Rs. 1200.00
	Library Fee	Rs. 1000.00
	Activity Fee	Rs. 1200.00
	Development Fee	Rs. 1200.00
	Staff Welfare Fee	Rs. 1000.00
	Building Fund Fee	Rs. 1200.00
	College Magazine and College Calendar Fee	Rs. 400.00
	Maintenance Fee	Rs. 1000.00
	Identity Card	Rs.150.00
	Laboratory Expendables (Per Annum)	Rs. 1800.00
<b>Total (2<sup>nd</sup> Instalment fees)</b>		<b>Rs. 10,150</b>



### **Students should note the following when paying their fees:**

- A. Fees once paid are not refundable.**
- B. Fines will be charged for late payment of fees, late submission of forms (scholarship forms, examination forms, admission forms, registration forms, etc.)**
- C. Fees can be paid online or offline:**
  - (i) For online payment, fees are to be paid through SBI Collect.**
  - (ii) Offline payment of fees is to be made at the prescribed Bank only after the student's Bill Book has been countersigned at the college office.**
- D. Mark sheets, transfer certificates, etc. will be issued subject to clearance of prescribed fees.**
- E. The Library Caution Money will be refunded only after production of the Library Caution Money receipt after the student's completion of the course.**
- F. Fees may be enhanced even during the academic session as per requirement.**

### **SCHOLARSHIPS:**

Students may apply for various scholarships to the Government/Agency, etc. through the college. The following are Scholarships available to students of the college:

- a). Post-Matric and Border Area Scholarships, Book Grant, Free Studentship are available to students belonging to Scheduled Castes, Scheduled Tribes, and other backward classes.**
- b). National Scholarship.**
- c). State Merit Scholarship.**
- d). North-Eastern Council Stipend / Book Grant.**

**Note: Criteria for availing the above scholarships, mode of withdrawal, etc. will be as per directives prescribed by the concerned authority.**



## **EXAMINATION & ATTENDANCE:**

In addition to the MBOSE annual examinations, the college conducts pre-promotion examinations for Class XI and selection examinations for Class XII. Regular tests are also conducted to prepare students for the board examinations.

A minimum of 75% class attendance is required for a student to be eligible to appear for the board examinations. Continuous absence for a long period without prior permission will result in a student's name being removed from the college register.

## **DISCIPLINE & DRESS CODE:**

1. Smoking, chewing of tobacco, use of intoxicants and foul language is prohibited in the college campus.
2. Use of mobile phones within the college building is prohibited.
3. Ragging is a punishable crime, and anyone found guilty of ragging or abetting ragging will be expelled forthwith.
4. Students admitted to Class XI/XII Arts/Commerce are required to wear the uniform prescribed by the college.
5. Students must wear their college identity cards in the college campus.

## **LIBRARY:**

The college has a library with a good collection of books for different subjects. Students are to follow certain rules to get access to the library's textbooks and reference materials.



## CO-CURRICULAR ACTIVITIES

**National Service Scheme (N.S.S):** The National Service Scheme (N.S.S) unit of the college is sponsored by the Ministry of Human Resource Development, Government of India. Over the years the unit has conducted various activities within the college campus and at adopted villages like Pomlakrai, Laitkor, Mawlai Lummaunei, Mawpat, etc. The N.S.S. of the college conducts programmes like: - (a) Environmental enrichment and conservation programmes, (b) Medical and health care programmes, (c) Construction of water reservoirs, footpaths, etc. at the adopted villages. Esteemed personalities and government officials have always been part of the activities conducted by the NSS unit of the college.

**Red Ribbon Club (RRC):** The college has a Red Ribbon Club that conducts programmes like voluntary blood donation camps, street plays, essay competitions, debates, and lectures to create awareness about HIV/AIDS. Such programmes are conducted under the supervision of the Principal and NSS Programme Officers of the college.

**College Magazine and Calendar:** The college annually publishes the College Magazine. The magazine is a souvenir of different activities of the college and provides essential information about it. The magazine also provides scope for students and staff of the college to exhibit their diverse skills through their articles, poems, and pictorial contributions. Apart from the College Magazine, the college also annually publishes the College Calendar, depicting the different themes of the rich Khasi culture, tradition, and landscapes of the region.

**Seminars:** To provide a broader perspective to the students and teachers, Seng Khasi College organises seminars, workshops, and memorial lectures on various topics and issues in collaboration with Government Departments, Seng Khasi Kmie and other renowned institutions.

**Sports and Games:** Apart from sports and games conducted in the college, the college participates in various sporting events organized by other schools and government departments. The trophies and accolades won by the college are tell-tale signs of the sporting prowess of its students.

**College Week:** To break away from the monotony of lectures and classes, the college provides opportunities to its students to showcase their talent, strength, intelligence, and skills in myriad activities ranging from essay writing, debate, quiz, music and sports by organizing a week long College Week.



## THE SENG KHASI COLLEGE AWARDS:

Our mission is to promote and prepare students for higher competitiveness by encouraging educational excellence and to ensure access and support. With this mission in mind, the college has instituted the following awards: -

**1. The Certificate of Educational Excellence:** This is awarded to students who have excelled in their MBOSE examinations and to students who have secured the highest marks in different subjects.

**2. The Certificate of Educational Achievement:** This is awarded to students who have shown outstanding educational growth, improvement, commitment, or intellectual development in their academic subjects but did not meet the criteria for the Certificate of Educational Excellence award. Its purpose is to reward students who give their best effort often in the face of particularly challenging obstacles.

**3. The Most Valued Student Award:** This is a sponsored award given to past pupils of the college who deserve recognition.

To receive any of these awards, a student must strive to fulfill certain criteria laid down by the Awards Committee. In addition to these criteria, a student's integrity, leadership qualities, creativity and achievement in sports and the arts are also considered for presenting the above awards.

## AMENITIES:

**Canteen:** The college has a canteen that caters to the students and staff of the college.

**Playground:** The college has a playground and a floodlit basketball court.

**Khasi Traditional Music and Dance Institute:** Seng Khasi College has set up this institute to promote and preserve Khasi traditional music and dance. In 2014, the college added one more feather to its cap by offering a certificate course on Khasi traditional music and dance. This institute is located at the college campus. Detailed information about this institute can be obtained from the college office



## COMMITTEES:

**For the conduct of its different activities, the college has the following committees:**

**a. Admission Committee:** The committee is entrusted with the job of overseeing the entire process of admission to the college. It sees to it that students seeking admission to Seng Khasi College fulfill all the criteria mentioned in the college prospectus.

**b. Academic Calendar Committee:** This committee prepares a broad outline of the details of different activities and events taking place throughout the year.

**c. Examination Committee:** The committee is entrusted with the responsibilities relating to various internal and external examinations.

**d. Discipline Committee:** This committee looks after the proper maintenance of discipline in the college.

**e. Sports Committee:** The committee supervises all the sporting activities organised by the college and sports events invited by other schools, etc.

**f. Literary Committee:** This committee looks after all literary programmes organized during the College Week and literary competitions organised by other schools and government departments.

**g. Socio-Cultural Committee:** This committee supervises all programmes related to activities like Inter-School Singing and Dancing Competitions, etc. Students of the college have brought many laurels to the college by winning many such competitions organised by other schools.

**h. Canteen Committee:** The committee makes sure that the canteen maintains cleanliness and that the price of eatables is affordable for students.

**i. Awards Committee:** This committee selects the recipients of the Seng Khasi College Awards based on certain set criteria.









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**CELEBRATING 50 YEARS**  
**THEME: REFLECT & REJOICE**